



# TOWN OF SURF CITY

## January 17, 2020 WORK SESSION MINUTES

### *Agenda*

*9:00 AM / Friday, January 17, 2020*

*Surf City Welcome Center, 102 N. Shore Drive*

### Council Members Present:

Douglas C. Medlin, Mayor

William J. (Buddy) Fowler, Mayor Pro-Tem

Donald Helms

Teresa Batts

Jeremy Shugarts

Dwight Torres

### **Call to Order**

Mayor Douglas C. Medlin, Mayor

### **Invocation & Pledge**

### **Approval of Agenda**

Mr. Helms made a motion to approve the agenda with the addition of Town Hall as an agenda item. Mrs. Batts seconded the motion and it was carried.

### **Introductions & Welcome**

### **Work Plan**

#### 1. Beautification & Appearance Committee - Council Liaison Appointment

Mr. Fowler stated to give the beautification committee a one-year term to get the committee organized and attendance up.

Mr. Shugarts asked for a name change to City Enhancement Committee to more include what the committee does.

Mr. Helms nominated Mr. Shugarts as the Beautification and Appearance committee liaison for a one year term. Mr. Fowler seconded the motion and it was carried.

#### 2. Advisory Committee Applicant - Planning Board and Beautification & Appearance Committee

Mr. Torres made a recommendation to appoint Derek Arthur to the Planning Board to the alternate seat. Mrs. Batts seconded the recommendation and it the council agreed.

Mr. Helms made a recommendation to approve Sandi Monroe as new beautification and appearance committee member. Mr. Shugarts seconded the recommendation and the council agreed.

### 3. Special Events Sponsorship Request - Ocean Fest & RHOTI

Codey Leutgens gave an overview for Ocean Fest 2020 entailing the site plan, safety, food, and sponsorship. They requested two to three additional food vendors for the festival with the approval of the neighboring restaurants. He brought forth signatures from all restaurants that touch the proposed site plan for Ocean Fest 2020 with their approval.

Mr. Shugarts made a motion to accept the Ocean Fest 2020 sponsorship to include waiving the rental and application fees; and allowing food trucks for the event. Mr. Fowler seconded the motion and it was carried.

Mr. Fowler made a motion to approve the park rental fees and the application fee for the RHOTI. Mr. Helms seconded the motion and it was carried.

### 4. Beach Nourishment

Mr. Breuer briefly discussed the three beach nourishment projects projected for Surf City in the near future. The FEMA Berm, Private Project and the Federal Project with North Topsail Beach. Staff has already been working with N. Topsail since the release of the funds this week. Staff has also been in discussions with Pam Castens the federal representative for the Army Corps project.

There was discussion about placing a continuous berm on the north end of town. It was recommended to get a timeline from CM Mitchell and move forward with a Budget Ordinance Amendment for that sand haul.

The council came to the consensus to move forward with CM Mitchell and the budget ordinance amendment.

### 5. Waterside Final Plat Approval & Improvements Bond Acceptance

Mr. Breuer stated there are sixty lots in phase 1A for Waterside final plat approval. DR Horton is requesting approval of the first sixty lots with a bond amount of \$2 million. The attached sheet projects the necessary improvements for development. Mr. Breuer requested that the security agreement come in the form of an escrow account.

Mrs. Kimes asked for additional bond amount to cover the work on JH Batts as the submitted plat does not cover the improvements on JH Batts Road.

Mr. Padgett stated that no traffic will enter on Hwy 50 until the signal comes in. They are tied to this agreement with NCDOT. There will be no building permits issued until the traffic light is installed as the town stated in the previous meeting with Bull City Developers in December.

Mrs. Kimes stated she was going to follow-up with NCDOT to see what improvements are bonded as part of their work.

The item was tabled.

### 6. Town Hall

Mr. Breuer stated the RFQ was put out for a construction manager at risk for the new municipal complex construction. There were four firms that responded. Staff along with the architect and engineer held interviews, two were identified as the preferred builders. The estimated budget; expenditures and revenues, financing would be \$6.65 million and would not

include the purchase of the neighboring parcel. Staff is requesting that the board choose Monteith Construction.

The council came to the consensus to choose Monteith Construction for the construction manager at risk on the February council agenda.

7. Closed Session pursuant to NCGS - 143-318.11(a)(5) Real Property Acquisition

Mr. Helms made a motion to go into closed session NC 143-318.11(a)(5) Land Acquisition. Mrs. Batts seconded the motion and it was carried.

The council approved David Ward, TISPC member as part of the closed session.

**Adjourn**

Mr. Fowler made a motion to back into regular session. Mr. Helms seconded the motion and it was carried.

Mr. Helms made a motion to adjourn. Mr. Shugarts seconded the motion and it was carried.