



**SURF CITY TOWN COUNCIL REGULAR  
MEETING MINUTES  
Tuesday, February 4, 2020  
Surf City Town Hall – 201 Community Center Drive**

**Council Members Present:**

Douglas C. Medlin, Mayor  
William J. (Buddy) Fowler, Mayor Pro-Tem  
Donald Helms  
Teresa Batts  
Jeremy Shugarts  
Dwight Torres

- I. CALL TO ORDER - Douglas C. Medlin, Mayor
- II. INVOCATION - William J. (Buddy) Fowler, Mayor Pro-Tem
- III. PLEDGE OF ALLEGIANCE - Donald R. Helms
- IV. BEAUTIFICATION & APPEARANCE COMMITTEE AWARDS -  
Home of the Month: Lynn and Gemey Hobson at 503 S. Shore Drive  
Business of the Month: Landmark Sotheby International at 126 N. Topsail Drive
- V. MAYOR'S REMARKS -

*We ask that all in attendance please set your cell phones to silent or vibrate mode. The Council offers the public an opportunity to speak during the meeting. Comments should be limited to three minutes each and must be directly issue oriented with agenda items for this meeting, or an issue upon which the Council has control.*

*Citizen speakers will be acknowledged in the order in which they sign up to speak and will address all comments to the Board as a whole and not one individual Council member. Speakers will address the Council from the speaker's podium at the front of the room and will begin their remarks by stating their name and address. Discussions between Speakers and members of the audience will not be allowed. Public comment is not intended to require the Council to answer any impromptu questions. Speakers are expected to be civil in their language and presentation. Any comments where the primary purpose is to promote business or candidacy shall not be allowed.*

*In accordance with the Council's adopted Rules of Procedures, Councilmembers shall reserve responses, if any, for the Council Forum on the agenda.*

- VI. ADOPTION OF THE AGENDA -  
Mr. Fowler made a motion to approve the agenda with the addition of a closed session. Mr. Helms seconded the motion and it was carried.

## VII. APPROVAL OF THE CONSENT AGENDA -

*\*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Council.*

1. House Moving Permit: 1917 N. Shore Drive & 1801 N. Shore Drive
2. Approval of the Meeting Minutes: January 7 & 17, 2020
3. 2020 Meeting Calendar Amendment
4. Advisory Board Appointments: Planning Board Alt. - Derek Arthur & Beautification and Appearance - Sandi Monroe
5. Town Hall Contract: Construction Manager at Risk
6. Perpetual Easement Preparation: Contract Employee

Mr. Helms made a motion to approve the consent agenda as presented. Mr. Torres seconded the motion and it was carried.

## VIII. PUBLIC COMMENT - Citizens have an opportunity to address the Council for no more than three minutes per speaker on topics which concern agenda items of this meeting.

Jack Solak 2408 S. Shore Drive thanked all the council for the newly created berm and the other two proposed beach nourishment projects. He expressed his concerns for access to the beach.

Tom Strowd 1222 N. New River Drive he thanked the council and the employees for their heard work. He expressed his gratitude for the hiring of the new manager and the level of communication. He asked for those lots where the water has breached on N. Shore Drive to receive more sand. He also questioned the revenue neutral tax rate.

Dale Fixsen 66 E. Ridge he asked the council to consider a donation to Autumn with Topsail for October 2020. He spoke on the revenue brought in by the festival every year.

## IX. MANAGER'S REPORT -

**The Council Retreat** is scheduled for February 19<sup>th</sup> at the Hampstead Annex. Wes MacLeod with the Council of Governments will serve as our facilitator. It's our goal to develop high-level areas to focus on over the next 3-5 years. Once these priorities are set I will work with department managers to develop priority action items that will guide a focused work plan moving forward.

**Eastern NC Recovery and Resilience Meeting** – Wednesday, March 18<sup>th</sup> – Onslow County Gov't Complex (Mayor Medlin and Pro-Tem Fowler)

- This is a follow up meeting to our summer meeting we had in Duplin County and to the ongoing advocacy efforts we have collaborated on in hopes of helping our region. This meeting is intended for Mayors, County Commission Chairs, or other elected officials and City and County management. We are asking for you to mark this date/time on your schedule and to notify us of attendance from your organization so that we may properly plan for lunch.
- We will be bringing together policy and governmental leaders to update attendees on on-going federal and state policy and infrastructure actions as well as to take questions from attendees.
- Agenda will tentatively include:

- Update on Alliance’s policy priorities
- Presentation from officials with Iowa Flood Center seeking collaboration with North Carolina state and local govt officials
- Officials from US Housing and Urban Development to discuss how the \$542 million in CDBG-Disaster Recovery funds will be disbursed in North Carolina in response to Hurricane Florence.
- Presentation from NC Office of Recovery and Resiliency related to disaster funding process and related programs
- Remarks and discussion from senior legislative staff for multiple members of the US Senate and House.
- State legislative leadership staff

**Streets Project** – Contractor is on schedule to complete the Hurricane Florence Streets project by March 1

**Beach Nourishment** – Federal Project

- Staff continues to work with all project partners in regard to the recently announced US Army Corps of Engineers project.
- The Corps is pushing for an aggressive schedule for implementation
- Meeting was held last week with USACE reps
- Staff is currently putting together a schedule with Action Items and responsibilities as well as a designated website to be hosted by the Town to keep interested parties informed of status and documentation. Coordination with North Topsail Beach will be critical in assuring milestones are being reached and obligations are being fulfilled.

**Wastewater** – Continue to work with the Consultant, High Fill Engineering on potential solutions to increase capacity and effluent dispersal. Staff has gained additional rights of entry for additional exploration and the Consultant will have a report to the Manager prior to Council’s retreat 2/19.

**ABC Board – Profit Distributions** – Staff became aware of the Pender County ABC Board’s intention to withhold 2<sup>nd</sup> quarter profit distributions to all municipalities as well as the County. This is a developing topic and staff and legal counsel have been in discussion with the County Manager and their attorney. The last 3 fiscal years have provided the Town approximately \$70,000 in revenues. The ABC Board will be holding a meeting on February 20<sup>th</sup> in Burgaw. It’s recommended that if they do not rescind their letter and withholdings by that date the Town consider providing a response.

**Waterside Development** – Council considered the Final Plat for Phase 1A at your January 17<sup>th</sup> Work-Session, it was determined that the financial guarantee had not been provided in an acceptable format so Staff provided the applicant time to get it on your agenda for tonight, subsequently, there were holdups in the Letter of Credit issuance through their Corporate Offices and were unable to provide that to you. Staff is currently in receipt of the executed Letter of Credit and would respectfully request that Council consider this item at your February Work-Session.

## X. NEW BUSINESS -

### 7. Budget Ordinance Amendment: FEMA Emergency Berm - North

Mr. Breuer explained this is a budget ordinance amendment to extend the emergency berm from the pier north to the town line. This is a \$2 million change order to the project and will continue with the existing contractor.

Mr. Fowler made a motion to approve the budget ordinance amendment as presented. Mr. Helms seconded the motion and it was carried.

### 8. Federal Project Partnership Committee with N. Topsail Beach

Mr. Breuer stated that coordination with N. Topsail Beach for the federal project is of the upmost importance. Staff is requesting two council members, two nourishment committee members and staff from each town to lead the efforts of coordination for the federal project. This will provide additional oversight for staff.

Mrs. Batts made a motion to appoint Mr. Fowler as well as herself. She requested an alternate seat for Mr. Torres. Mr. Fowler seconded the motion and it was carried.

#### XI. COUNCIL FORUM -

Mr. Helms thanked everyone for coming out and he asked for patience as the town moves forward with the federal project.

Mr. Shugarts discussed the importance of island parking. He also stated he was for the skate park if funded by grants. He ask that staff review ordinances that are outdated and need to be updated. He congratulated Chief Shanahan for his department's work out on the streets.

Mr. Torres thanked everyone for coming out. He also thanked the department heads and the work they have been doing for the town. He spoke on the importance of the federal nourishment project.

Mr. Fowler thanked everyone for attending and the kind words. He spoke on Kyle's accomplishments of the past few weeks. He asked that everyone work together for the federal project as this is a complex project and more information will follow as we move through the project.

Mrs. Batts thanked everyone for attending. She discussed the NCDOT Mobi Award for the Surf City high-rise bridge, she asked the public to go and vote. She thanked everyone for all the leadership that has led to this point. The federal project has been in the works for over twenty-years.

Mayor thanked everyone for coming out and the importance of the federal project. He expressed his gratitude for all of our state and federal representatives for their push to get the funding. He stated it has been a long project in the works, but everyone is very excited. He reminded everyone of the PARTF public meetings next week. He too expressed his gratitude for Kyle's dedication over the past few weeks.

#### XII. TOWN ATTORNEY REPORTS -

Mr. Edes welcomed Mr. Breuer aboard. He addressed the ordinance update, to which many of the town's planning ordnances will have to be updated in accordance with the newly created state statues. This is a good opportunity to follow-up and amend other ordinances. He stated both towns have submitted their post Florence beach surveys to Army Corps.

#### XIII. CLOSED SESSION-

Mr. Helms made a motion to go into closed session pursuant to NCGS 143-318.11(a)(6) personnel. Mr. Shugarts seconded the motion and it was carried.

Mr. Fowler made a motion to go back into closed session. Mr. Helms seconded the motion and it was carried.

#### XIV. ADJOURNMENT -

Mr. Helms made a motion to adjourn. Mr. Torres seconded the motion and it was carried

