



**SURF CITY TOWN COUNCIL
REGULAR MEETING MINUTES
Tuesday, March 3, 2020
Surf City Town Hall – 201 Community Center Drive**

Council Members Present:

Douglas C. Medlin, Mayor

William J. (Buddy) Fowler, Mayor Pro-Tem

Donald R. Helms

Teresa Batts

Jeremy Shugarts

Dwight Torres

- I. CALL TO ORDER - Douglas C. Medlin, Mayor
- II. INVOCATION - William J. (Buddy) Fowler, Mayor Pro-Tem
- III. PLEDGE OF ALLEGIANCE - Donald R. Helms
- IV. 2020 CENSUS PRESENTATION – Onslow Complete Count Committee
- V. BEAUTIFICATION & APPEARANCE COMMITTEE AWARDS -
Home of the Month: James & Mary Turner at 107 Bland Drive
Business of the Month: Ward Realty at 202 S. Topsail Drive
- VI. MAYOR'S REMARKS -

We ask that all in attendance please set your cell phones to silent or vibrate mode. The Council offers the public an opportunity to speak during the meeting. Comments should be limited to three minutes each and must be directly issue oriented with agenda items for this meeting, or an issue upon which the Council has control.

Citizen speakers will be acknowledged in the order in which they sign up to speak and will address all comments to the Board as a whole and not one individual Council member. Speakers will address the Council from the speaker's podium at the front of the room and will begin their remarks by stating their name and address. Discussions between Speakers and members of the audience will not be allowed. Public comment is not intended to require the Council to answer any impromptu questions. Speakers are expected to be civil in their language and presentation. Any comments where the primary purpose is to promote business or candidacy shall not be allowed.

In accordance with the Council's adopted Rules of Procedures, Councilmembers shall reserve responses, if any, for the Council Forum on the agenda.

- VII. ADOPTION OF THE AGENDA -

Mr. Helms made a motion to approve the agenda as presented. Mr. Shugarts seconded the motion and it was carried.

VIII. APPROVAL OF THE CONSENT AGENDA -

1. Approval of Minutes: February 4th, 19th & 21st, 2020
2. MOU with Holly Ridge: 2020 Summer Camps Programs
3. Special Events Sponsorship Policy
4. House Moving Permit: 1136 S. Shore Drive to 8020 8th St.
5. Budget Ordinance Amendments: Fire Dept. Generator & Police Dept. Fire Arms
6. Advisory Board Appointment: Parks & Recreation - Nicholas Tormala

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Council.*

Mr. Helms made a motion to approve the consent agenda as presented. Mr. Fowler seconded the motion and it was carried.

IX. PUBLIC COMMENT -

Kathleen Sumner 204 B. N. Boca Bay Lane asked for poop bags at access 6, pedestrian crossing at Pender Ave and N. New River Drive, she also addressed concerns with the paving on the North end of town, and issues with the adopt a beach access program.

X. MANAGER'S REPORT -

- It continues to be a pleasure to serve the Council and citizens of Surf City.
- **Budget Workshop** is scheduled for March 20th at the Welcome Center. The Finance Director and I are working on the agenda, which will include a current Fiscal Year overview and overview of other funds and debt service. The planning board has been invited to join us for lunch as we will have a presentation on comprehensive planning as it relates to the anticipated land use plan update to be undertaken next year. Following lunch, we'll begin talking about the upcoming fiscal year to include major expenses and rolling into the Capital Improvement Plan and specific Capital Improvement Budgets for upcoming projects.
- **Water/Wastewater Planning Workshop** – Scheduled for this Thursday, March 5th at the New Hanover County Arboretum
- **Eastern NC Recovery and Resilience Meeting** – Wednesday, March 18th – Onslow County Gov't Complex (Mayor Medlin and Pro-Tem Fowler)
- **Streets Project** – Completed as of today.
- **Beach Nourishment** – Federal Project
 - Continue to wait on meeting rescheduling. Army Corps canceled our meeting that was to be held last Friday due to their real estate office.
 - Staff has completed our developed and undeveloped property spreadsheet; we have shared this with the Corps for review as well as provided it to N. Topsail Beach for project partnership.
 - We are scheduled to have a beach nourishment and hurricane preparedness meeting April 18th, if we don't hear anything from the Corps in a timely manner, this meeting

may be postponed to May so that staff can have a full understanding of the project moving forward. We want to be able to answer as many questions as possible.

FEMA Berm Project

- Phase 2 is underway. Contractors are working around and north of the pier, following that they'll continue with areas 9, 10, and 11. Construction Access for the northern section will be from Pender Ave, Access #6 will remain closed until the project is complete
- Staff conducted an analysis on public beach accesses impacted by the berm project. Overall, a majority of the accesses will need some sort of treatment, mainly limited to sand adjustments where the crossovers meet the berm and the application of temporary measures to assist in pedestrian navigation. At this time, we feel that a "Hatteras Ramp" model will be used to assist in stabilization. Additional work will need to be completed to keep folks off other areas of the berm and consideration of roping for assistance may be pursued. Maintenance staff will be working on this project.
- Requested prototypes from citizens were sent into DCM staff, as soon as we hear back we will post those approved temporary access structures on our website and other information outlets.

DWR Coastal Storm Damage Mitigation Fund – The Division of Water Resources at the State issued a notice to coastal communities in regards to Session Law 2019-224 which appropriates \$11.5 million in grants to local units of government for costs associated with beach nourishment, artificial dunes, and other projects to mitigate or remediate coastal storm damage to the ocean beaches and dune system of the State. Staff has reached out to the DWR representative to begin the discussions regarding Surf City's standing in applying for these funds. Grant applications are due April 30, 2020.

Oceanside structure addressing – Community development staff will begin assessments on oceanfront structures mid-March to ensure ordinance compliance. Reference 5.18.6

Coronavirus – COVID-19. Conference Call held yesterday, March 2nd with Pender EM and Health Department. Health Departments serving as lead agency on the matter. Overall, messaging should be consistent with CDC and not town by town. If you get calls you should direct them to the CDC, county website, or health department. Information has been sent out to schools. The Town sent out an email to all employees last Friday, with information directly from the CDC and a blog post from the School of Government. General acknowledgement to employees out sick, not to rush back to work. Wash your hands! Locally, Mr. Horne is working with PD, FD, and County EM.

Summer Camp 2020 – Summer Camp registration went live this week, within 4-hours we had 85-kids on the wait list. Following this evening we'll be reaching out

XI. NEW BUSINESS -

7. Ordinance Amendment: Section 12-4 Excessive False Alarms & Section 7-2 Parking Prohibited in Fire Lanes and Obstructing Hydrants

Mrs. Batts made a motion to adopt ordinance amendment 2020-01, Section 12-4 Excessive False Alarms & Section 7-2 Parking Prohibited in Fire Lanes and Obstructing Hydrants. Mr. Helms seconded this motion and it was carried.

XII. COUNCIL FORUM -

Mrs. Batts thanked everyone for coming out tonight. She spoke on the great turn out for the Expo event. She reminded everyone of upcoming March and April community

events. She thanked Kyle for his hard work in the past month. She then spoke on the NCDOT Mobi Award nomination for the Surf City High Rise Bridge.

Mr. Fowler thanked everyone for coming out and for the public comments, so the council can address those. He too thanked Kyle for the job he has done this far.

Mr. Torres thanked everyone for coming out and for sharing their opinions and thoughts. He addressed the Adopt the Beach Access project and it is not a town project but a private project. He stated that Andrea Carter is heading up this project. He thanked all of the employees for their hard work but specifically Cpl. Peterson and

Canine Kayda for their recent arrest.

Mr. Shugarts stated he was going to start spending more time giving updates on the Beautification and Appearance Committee to which he is the liaison. He then gave a chamber update of upcoming special events. He then spoke on the Greater Topsail Alliance group and they are gearing that committee back up. He thanked the Fire Chief for the updated ordinance.

Mr. Helms thanked everyone for coming out tonight. He thanked the manager and employees for their hard work and dedication to the town. He gave a fire department update. He asked for oceanfront property owners to be patient, the town is working hard to get the sand placed on the beach.

Mayor spoke on the council work shop last month and it provided an opportunity for each member to give opinions and listen to others on future town growth. A Cape Fear Council of Governments staff member assisted with the work shop. He spoke on the pedestrian access at Pender Ave and stated staff would get in touch with NCDOT. He thanked the police department for their work and keeping our town safe.

XIII. TOWN ATTORNEY REPORTS -

Mr. Edes gave an update regarding an update from UNCSOG on the Corona Virus. He followed up with MOU with Holly Ridge and discussed how it may have a need to be a inter-local agreement for insurance reasons. He gave an update on the watermain break concerning Waterside and Hwy 50. The developer has responded to an email today. Last Thursday, he was a guest lecture at UNC on the federal nourishment project. He gave an update on a personal property lawsuit which was dismissed yesterday. He commended Officer Hackett for his interactions during the incident.

XIV. ADJOURNMENT -

Mr. Helms made a motion to adjourn. Mr. Fowler seconded the motion and it was carried.

