



**SURF CITY TOWN COUNCIL REGULAR
MEETING MINUTES
Tuesday, March 2, 2021
Surf City Welcome Center – 102 N. Shore Drive
Stream Live: www.youtube.com/townofsurfcity
4:30 PM**

Council Members Present:

Douglas C. Medlin, Mayor

William J. (Buddy) Fowler Mayor Pro-Tem

Donald Helms

Teresa Batts

Jeremy Shugarts

Dwight Torres

- I. CALL TO ORDER - Douglas C. Medlin, Mayor
- II. INVOCATION - William J. (Buddy) Fowler, Mayor Pro-Tem
- III. PLEDGE OF ALLEGIANCE - Donald R. Helms
- IV. AUDIT PRESENTATION
- V. BEAUTIFICATION & APPEARANCE COMMITTEE AWARDS -

Home of the Month: George & Sally Edens at 4104 4th St.

Business of the Month: Access Realty at 14423 NC Hwy 50

VI. MAYOR'S REMARKS -

We ask that all in attendance please set your cell phones to silent or vibrate mode. The Council offers the public an opportunity to speak during the meeting. Comments should be limited to three minutes each and must be directly issue oriented with agenda items for this meeting, or an issue upon which the Council has control.

Citizen speakers will be acknowledged in the order in which they sign up to speak and will address all comments to the Board as a whole and not one individual Council member. Speakers will address the Council from the speaker's podium at the front of the room and will begin their remarks by stating their name and address. Discussions between Speakers and members of the audience will not be allowed.

Public comment is not intended to require the Council to answer any impromptu questions. Speakers are expected to be civil in their language and presentation. Any comments where the primary purpose is to promote business or candidacy shall not be allowed.

In accordance with the Council's adopted Rules of Procedures, Councilmembers shall reserve responses, if any, for the Council Forum on the agenda.

VII. ADOPTION OF THE AGENDA -

Mr. Helms made a motion to adopt the agenda as presented. Mrs. Batts seconded the motion, and it was carried.

VIII. APPROVAL OF THE CONSENT AGENDA -

1. Meeting Minutes - February 2, 12, & 19, 2021
2. Resolution No. 2021-06 – NC Eastern Hazard Mitigation Plan Adoption
3. Delinquent Taxes & Tax Discoveries / Releases
4. Advisory Board Appointment –
 - John Thomas – Board of Adjustment
 - Chris Huff – Parks & Recreation
5. Budget Ordinance Amendment – Paid Parking Line-Item Addition

Mr. Fowler made a motion to accept the consent agenda as presented. Mr. Torres seconded the motion, and it was carried.

IX. PUBLIC COMMENT - Citizens have an opportunity to address the Council for no more than three minutes per speaker on topics which concern agenda items of this meeting.

X. MANAGER'S REPORT -

- **Parking**
 - Anticipated contract execution first thing tomorrow
 - Crews are busy working to add the parking areas according to the adopted map.
 - The lot adjacent to the water tower is substantially completed – parking bumpers needed
 - Area at the S-Curve is substantially completed
 - NCDOT ROW at the town line at Topsail Beach is next
 - High Point Ave is substantially complete
 - Simultaneously, crews are installing parking bumpers to existing parking areas and newly created areas
 - A schedule has been prepared and the last project is set to begin March 15th, beyond that, it will be smaller areas and making sure signage is installed.
 - It is anticipated that Staff will bring an amendment to the parking map and ordinances to Council at your work session in March to coincide with vendor recommendations based on enforcement parameters.
- **Beach Nourishment – Federal Project**
 - Waiting on a draft of the Project Partnership Agreement this month.
- **New Town Hall –** We're tracking for an April 1 turnover date on new town hall. We've been meeting weekly as an internal team to look at furniture needs and move-in schedule. Due to the logistics of having everyone set up to go live on the 1st day, we'll be looking to stagger occupancy starting with community development. Once IT can verify that phones and computers are set up and operational, administration and finance will move over, then police department.
- **Old Town Hall**
 - Ready to award an abatement contract, we can have the work done ASAP on the old ward building and the old town hall will take approximately two weeks for a permit from the state. We will coordinate immediate demolition services once the abatement work

has been performed.

- **PD Property**

- Working with the Realtor on a potential deal, once additional information is available I will communicate that with Council.

- **Town Ordinance Update**

- The next round of reviews will take place on tomorrow, February 3rd. Staff will be working on finishing chapters 10, 11, and 13.

- **S. Shore Flooding**

- NCDOT began working on the chamber replacement project. The first chamber has been replaced with a chamber twice the size of the prior. They will be back to work on the edge of pavement, installing an ecoraster product to help with stabilization and rutting that occurs when flooding occurs and vehicles traverse off the travel lane.

- **Budget**

- Department budgets were submitted last week. The finance director and I will be reviewing those prior to the next Council work session in which each department will be afforded a few minutes to go over their highlights, and for Council to ask preliminary questions.

- **ASADRA** – As shared with Council, we were notified that three projects were awarded low interest and interest forgiveness loans through the State. This was the headworks project at the wastewater treatment facility as well as the Well 6 and subaqueous crossing projects. Staff will work with the state on timing and funding on these projects.

- **Economic Resiliency** – Staff from UNC-CH will be here on Thursday to do a site visit and continue their plan development according to the Scope of Work. We will show them around town to include some of our main commercial nodes and activity.

XI. COUNCIL FORUM -

Mrs. Batts thanked the auditor for the good information on the budget. She praised the hard work of the employees.

Mr. Fowler spoke briefly on working through paid parking together. He thanked the manager for his report. He complimented staff and the board for being frugal with town funds and building on resources as they move forward.

Mr. Torres thanked the board for working together and working towards managing parking. He thanked the department leads for all they do as well.

Mr. Helms praised the results of the audit. He thanked the employees for all their work and making Surf City a better place. He thanked the board for their dedication.

Mr. Shugarts personally thanked Jason for all his IT support. He thanked the Mayor and Council for moving forward with paid parking. He gave an update on the tourism meeting and the Great Topsail Community Alliance. He thanked the staff and board for their work.

XII. CLOSED SESSION – NCGS 143-318.11(a)(6) Personnel

Mr. Helms made a motion to go into closed session pursuant to NCGS 143-318.11(a)(6) Personnel. Mr. Torres seconded the motion, and it was carried.

M. Torres made a motion to return to regular session. Mrs. Batts seconded the motion, and it

was carried.

No action was taken in closed session.

XIII. TOWN ATTORNEY REPORTS

Mr. Edes, Town Attorney, stated the negotiations with Pivot Parking have concluded and the contract will be executed.

XIV. ADJOURNMENT -

Mr. Torres made a motion to adjourn. Mr. Helms seconded the motion, and it was carried.