



# TOWN OF SURF CITY

## March 19, 2021 WORK SESSION MINUTES

### *Agenda*

*9:00 AM / Friday, March 19, 2021*

*Surf City Welcome Center, 102 N. Shore Drive*

*Watch Virtually: [www.youtube.com/townofsurfcity](http://www.youtube.com/townofsurfcity)*

### **Members Present:**

**Douglas C. Medlin, Mayor**

**William J. (Buddy) Fowler, Mayor Pro-Tem**

**Donald Helms**

**Teresa Batts**

**Jeremy Shugarts**

**Dwight Torres**

### **Call to Order**

Douglas C. Medlin, Mayor

### **Invocation & Pledge**

### **Introductions & Welcome**

### **Special Recognition – Bridge 4PS Award**

### **Approval of Agenda**

Mr. Helms made a motion to approve the agenda as presented. Mr. Torres seconded the motion, and it was carried.

### **Consent Agenda**

1. Budget Ordinance Amendment – Utility Meters
2. ONWASA Agreement
3. Pender County Water Sale Agreement
4. AMI Project Ordinance
5. Headworks Project Ordinance

Mr. Helms made a motion to approve the consent agenda as presented. Mr. Fowler seconded the motion, and it was carried.

### **Town Council Work Plan Items:**

#### 6. Town Hall Update – Monteith Construction

#### 7. Resolution No. 2021-07: Headworks

Dave McCole, Finance Director, presented Resolution No. 2021-07 Headworks, regarding financing for low interest financing for utility infrastructure.

Mr. Fowler made a motion to approve the resolution. Mr. Helms seconded the motion, and it was carried.

#### 8. Resolution No. 2021-08: AMI Meters

Mr. Helms made a motion to approve the resolution. Mr. Fowler seconded the motion, and it was carried.

#### 9. Request for Closure of Right-of-Way, Peterson Properties

Mrs. Hobbs, Town Clerk presented the right of way closure request per Mr. Peterson with Peterson properties. She explained Mr. Peterson is requesting the closure of the right-of-way at the 2100 block of N. Shore Drive to the town line at the north end. It would close the right-of-way in front of the last two parcels in town.

The council came to a consensus to move forward with the right of way closure as requested by Mr. Peterson at the end of N. Shore Drive.

#### 10. Land Lease 305 N. New River Drive

Mr. Breuer, Town Manager, stated the request is the four vacant parcels with a long-term lease for ten years. The value is about 1.25 million dollars if sold. The ten-year lease would total 1.25 million dollars and the town retains ownership of the property. This would also guarantee a potential purchaser income at the time of the sale.

The council came to a consensus to move forward with the land lease.

#### 11. Ordinances Amendments: Chapters 6, 11, 14 & 16

The council came to the consensus to move forward with the ordinance amendments as presented.

#### 12. Beach Nourishment Advisory Committee

Mrs. Batts discussed the Beach Nourishment Committee and their meeting schedule over the past year. The committee has not met lately due to the USACE project. Before the town was selected for the USACE project the committee met on a regular basis. She proposed moving the beach nourishment committee under a different department and assign them different task so they can still be an active committee as we appreciate all our volunteers.

Mr. Breuer gave a brief update on the PPA, which is still at headquarters in Savannah, GA. The town is waiting the PPA at this time. The USACE is still awaiting the environmental assessment to widen the environmental windows. The USACE still believes we will see sand on the beach this fall.

There was discussion regarding the committee members and what their duties would be.

#### 13. Hurricane Re-entry Passes

Mr. Breuer gave an update on the new hurricane re-entry decal program. Pivot parking will manage the distribution of the new passes. Topsail Beach is also joining Surf City with a consistent pass for

both towns.

#### 14. Paid Parking Update

Mr. Breuer gave an update on paid parking and hurricane re-entry decals. The parking contractor pivot parking will be rolling out parking permit information this week. All permit applications will be applied for online. Seasonal pass holders will receive a window decal, resident pass holders will not receive a decal. He explained the process of applying for parking decals.

There was discussion regarding paid parking.

#### 15. Pavement Condition Survey

Mrs. Amy Kimes, Planning Director, discussed the pavement condition survey results. Volkert Engineering was the chosen engineer for the condition survey. Volkert has provided a contract for execution.

Mr. Helms made a motion to approve the contract with Volkert. Mr. Fowler seconded the motion, and it was carried.

#### 16. Ordinance Amendment: Chp. 17-103 Parking

Mr. Helms made a motion to approve the ordinance amendment to Chapter 17-103 Parking. Mr. Fowler seconded that motion and it was carried.

#### 17. FY 21-22 Priorities

Mr. Breuer requested an agreement on the FY 21-22 priorities or amendments to the proposed.

Mr. Torres discussed the potential of a parking deck. He stated he would like for staff to investigate the potential for a parking deck.

Council came to a consensus to move forward with proposed priorities.

#### 18. Departmental Budget Presentations

- a. Police
- b. Fire
- c. Park, Recreation & Tourism
- d. Facilities & Grounds
- e. Utilities
- f. Stormwater
- g. Community Development
- h. Emergency Management
- i. Information Technology
- j. Finance
- k. Human Resources
- l. Administration

Each department head gave a presentation and budget request.

Mr. Torres made a motion to adjourn. Mr. Helms seconded the motion, and it was carried. Adjourn