



TOWN OF SURF CITY

April 16, 2021 WORK SESSION MINUTES

9:00 AM / Friday, April 16, 2021

Surf City Welcome Center, 102 N. Shore Drive

Watch Virtually: www.youtube.com/townofsurfcity

Council Members Present:

William J. (Buddy) Fowler, Mayor Pro-Tem

Teresa Batts

Jeremy Shugarts

Dwight Torres

Call to Order

William J. (Buddy) Fowler, Mayor Pro-Tem

Invocation & Pledge

Introductions & Welcome

Approval of Agenda

Mr. Torres made a motion to approve the agenda. Mrs. Batts seconded the motion, and it was carried.

Consent Agenda

1. Budget Ordinance Amendment – Paid Parking
2. Project Ordinance – ICWW Crossing
3. Project Ordinance – High-Rate Infiltration
4. Surplus Items
5. Parking Map Adoption

Mrs. Batts made a motion to approve the consent agenda as presented. Mr. Torres seconded the motion, and it was carried.

Town Council Work Plan Items:

6. SOW – Meter Maintenance Program

Mr. David Price gave an overview of the meter maintenance program that will go along with the new advanced meter installations. He explained that the meters will read every hour and give the owner the ability to view the usage via a mobile application.

There was discussion on shipping delays due to COVID. The estimated start time is within sixty days to install the towers that will read the meters. In the August timeframe new meter installations will begin. This is dependent on supply and shipping lines.

Mr. Shugarts made a motion to approve the SOW Meter Maintenance Program. Mr. Torres seconded the motion, and it was carried.

7. Advisory Board Appointment – Parks & Recreation, Stephanie Jones

The council came to the consensus to move forward with the appointment for Stephanie Jones to the Parks & Recreation Advisory Board.

8. Street Sweeper Lease Contract

Mr. Chad Merritt, Parks & Recreation Director, provided details on the potential purchase of a new street sweeper. The sweeper that he suggested is a Schwarze A4 Storm. The machine would sweep, vacuum, and clean with water the streets, sidewalks, and bridge.

Mrs. Batts made a motion to enter into the contract for the new street sweeper and surplus the current street sweeper. Mr. Torres seconded the motion, and it was carried.

9. Earl G. & Inez Batts Recreation Complex Conceptual Site Plan

Mr. Merritt gave an overview of the new Early G. & Inez Batts Recreational Complex site plan. The site plan included a skate park, volleyball court, inclusive playground, ball fields, tennis courts, walking trails, and a pool.

Mr. Torres made a motion to approve the conceptual plan along with the master plan for the Earl. G. & Inez Batts Recreational Complex. Mr. Shugarts seconded the motion, and it was carried.

10. Ordinance Updates Chapters 5, 9, 17, & 18

Mr. Breuer gave an overview of the ordinance amendments.

There was a consensus to place the ordinance amendments on the May 4th consent agenda.

There was discussion regarding providing two passes for mainland businesses.

The council came to a consensus to allow the manager to move forward policies regarding paid parking. Mr. Breuer stated he would work with the attorney.

11. Purchasing Policy Discussion

Mrs. Batts discussed the potential for the council to have the opportunity to view PO's on a monthly basis.

Mr. Breuer stated the council can set an amount that if a PO was above a certain amount than it

would go before council.

Mrs. Batts stated she wanted to ensure that departments were not spending money just because money was left in line items.

Mr. Shugarts stated his concern is with departments purchasing items because they have the funds, they may not have been items that were in the budget.

The council came to a consensus to that all purchases that were over \$500 would be provided monthly.

12. Manager's Recommended Budget

Mr. Breuer presented the FY21-22 manager's recommended budget.

The council came to the consensus to move forward with a resolution opposing the newly proposed zoning legislation.

Mr. Torres made a motion to adjourn. Mrs. Batts seconded the motion, and it was carried.