



TOWN OF SURF CITY

June 18, 2021, WORK SESSION MINUTES

Council Members Present

Douglas C. Medlin, Mayor

William J. (Buddy) Fowler, Mayor Pro-Tem

Donald Helms

Teresa Batts

Jeremy Shugarts

Dwight Torres

Call to Order

Douglas C. Medlin, Mayor

Invocation & Pledge

Introductions & Welcome

Approval of Agenda

Mr. Helms made a motion to approve the agenda. Mr. Batts seconded the agenda.

Mr. Torres requested an addition to the agenda for fee schedule purposes.

Mr. Helms made an amendment to his motion to add the parking fee schedule to the agenda. The motion was carried.

Consent Agenda

1. Budget Ordinance Amendment – Accommodation Fund, Legal, Sanitation, Wastewater Capital Reserve Fund & Wastewater System Development Fund
2. May 4th & May 21st, 2021, Meeting Minutes
3. Advisory Committee Appointment Consideration – Beach Nourishment, Russ Lindsey

Mr. Helms made a motion to accept the consent agenda as presented. Mr. Fowler seconded the motion, and it was carried.

Town Council Work Plan Items:

4. Right-of-Way / Advanced Metering Infrastructure Update Presentation

Amy Kimes, Planning Director and David Price, Utilities Director gave a presentation on rights-of-way (ROW) clearing and the advanced meters infrastructure (AMI).

Mr. Price discussed the AMI project that currently contractors are identifying which parcels need additional work (i.e. Elevation changes, items in the ROW, and clearing). July 15th contractors will begin to clear vegetation around the meter boxes. Notices have been sent to homeowners to provide them a chance to clear the vegetation themselves.

Mrs. Kimes discussed town ordinances specifically Chapter 16 regarding ROW's. The town ordinances do not allow for anything within the ROW. The enforcement is dealt with in ordinance Chapter 16-18. The process does require staff to send a letter and give the homeowner thirty days to remove the items. The owner has thirty days to appeal. If the items are not removed the ordinance gives the town the authority to remove the item at the expense of the homeowner. The ROW should be maintained and clear to maintain site triangles, for a clear recovery zone, emergency vehicle access, stormwater, solid waste collection, access to utility assets and fire hydrant access. This would require the homeowner to clear everything in the ROW within 12' of the edge of pavement. This would allow for clear recovery distance and a safe place if a vehicle did have to pull over for emergency purposes.

There was discussion on the ROW and ensuring that staff is open and educational with homeowners. The council ask for clear specifics on what would and would not qualify for a variance. They requested that they reach out to the board of realtors ensure that homeowners are checking "yes" on the disclosure statement that they do have items in the ROW. Education is going to be the key to getting this program underway.

5. Advisory Board Appointment Considerations – Enhancement & Beautification Committee

I. Richard Vessov

II. Desiree Taron

Mr. Shugarts recommended Mrs. Taron for the board.

Mr. Fowler agreed based on the applications received, and Mr. Shugarts recommendation as the committee liaison.

The council came to the consensus to move forward with placing Mrs. Taron on the consent agenda for July 6th.

6. Ordinance Amendment – Section 17 Stopping, Standing and Parking

Mr. Torres requested that those service members who have received a purple heart or a medal of honor to be able to park at no charge.

Mrs. Batts stated a purple heart of disabled veteran is linked to the NC license plates. This would easily identified by their plate.

Mr. Torres stated those that currently have tags that identified can move forward with parking for free and those that do not can provide the needed information to Pivot parking, such as a DD-214.

Mr. Fowler stated he agreed as well.

The council came to a consensus to move forward with placing the ordinance amendment on the July

6th consent agenda.

There was discussion on the roll back solid waste service.

Mr. Torres made a motion to adjourn. Mr. Shugarts seconded the motion, and it was carried.